APPENDIX I. FUNDACIÓN VIZCAÍNA AGUIRRE - DEUSTO BUSINESS SCHOOL GRANTS CALL

Academic Year: 2026/2027

Article 1. GRANT AIMS AND RECIPIENTS

1.1.- The FUNDACIÓN VIZCAÍNA AGUIRRE - DEUSTO BUSINESS SCHOOL Grants, hereinafter FVA-DBS Grants, are aimed at students who do not hold a previous official university degree and are enrolled in one of Deusto Business School's undergraduate programmes on the Bilbao campus during the **2026/2027** academic year.

Article 2. List of grant items

2.1- Based on the items eligible for aid, the FVA-DBS Grant can be broken down into the following items:
2.1.1.- A reduction in tuition fees.
A 100% discount will be applied to the total cost of the undergraduate programme in which applicants are enrolled.
2.1.2.- Place of residence item.
This item will cover expenses arising from the change of place of residence during the academic year.
The FVA-DBS Grant will cover accommodation expenses at the Deusto Hall of Residence during the academic year.
2.1.3.- Grant aid item.
A grant aid of €3,500 to cover costs such as academic materials and other living expenses.
2.2- Although the grant is awarded on an annual basis and its renewal must be requested by submitting the relevant application form, the grant will be awarded for the entire academic year as long as the grant holder achieves a minimum average grade of "*Notable*" and maintains the economic circumstances prevailing at the time it was awarded.
2.3.- These grants are not compatible with grants and aid generally awarded by public bodies or private entities in the event that they cover the same items as the FVA-DBS grants. To this effect, the grant holder will be required to sign an affidavit stating that he/she is not a recipient of any type of grant or scholarship covering the same items as the FVA-DBS grants. Should a grant or scholarship decision be made after the date of the FVA-DBS grant award, the recipient will need to inform the University's Grants and Scholarships Service in writing, along with the decision of the awarding institution.

Article 3. Eligibility

To be eligible for these grants, applicants must meet the following requirements:

3.1 General requirements

- Having been admitted to one of Deusto Business School undergraduate programmes on the Bilbao campus for the **2026/2027** academic year.
- Not being a holder of a previous official university degree.

3.2 Academic requirements

3.2.1.- New undergraduate students at the UD:

- Having obtained an average mark of at least a *"Sobresaliente*" in the first year of baccalaureate studies, vocational education or equivalent qualifications.
- In the case of a change in university studies, the average mark requirement must be fulfilled either in the university entry qualifications (baccalaureate studies, vocational education) or in the university academic record.
- Enrol for at least 60 credits, the total number of credits allowed by the academic regulations, or the total number of credits required to complete a degree programme. The 60 credits enrolled may include recognised subjects.

3.3 Financial requirements

- The student's net family income may not exceed the income and financial requirements established by the University in the Deusto Grants Call. Financial Aid Grants published on www.becas.deusto.es.

  In cases where income from self-employment is declared, grant applications will be decided on the basis of turnover and not on the basis of the final declared income.

- In cases where the parents declare separation or divorce, as a general rule, 100% of the income of the custodian parent and 50% of that of the non-custodian parent will be taken into account. If the Grants Committee determines that the income of the custodian parent is insufficient to cover the expenses, 100% of the income of both parents shall be considered as income.

- In other cases, the provisions set out for similar cases in the General Call for Grants of the Basque Government for the same academic year will be considered.

- The criteria used to calculate family income are those laid down in the Deusto Grants Call. Financial Aid Grants.

Article 4. Applications and deadline.

4.1. Those interested in applying for a grant should download the form available on the website: www.becas.deusto.es.

Once completed, applicants must print it out, sign it and hand it in at the University of Deusto's Grants and Financial Aid Service, along with the required supporting documents within the following deadlines.

- Applicants for admission in the regular application period: from 9 January to 17 February 2026.

In the event that not all the grants have been allocated in the regular call for applications, a special application period may be opened from 6 to 17 July 2026.

Article 5. Decisions

5.1.- The Grants Committee set up to decide on the awarding of FVA-DBS grants applied for in the regular call for applications will make a decision on the submitted applications before 15 May 2026. In the case of those applied for in the special application period, a decision will be made as of 5 September 2026.

Article 6. Appeals

6.1.- The Grants Committee's decisions will not be subject to appeal.

Article 7. Communication of decisions

7.1.- Decisions on applications received will be communicated directly to the person concerned by email to the @opendeusto account generated by the University's General Secretariat when enrolling at the UD.
7.2.- In compliance with the provisions of the Data Protection Act, the Grants Service will only provide grant-related information to grant applicants.

Article 8.- Rights and obligations of grant holders

The awarding of a FVA-DBS grant will in no way alter the student's status as a university student. However, grant holders will have the following rights and obligations:

8.1. Grant holders' rights
● Recipients will be entitled to receive the benefits assigned to their grant in the form of a full discount on their tuition fees, payment of the accommodation expenses at the Deusto Hall of Residence and the financial aid assigned to them.

● Grant holders may waive their FVA-DBS grant at any time. Grant holders wishing to relinquish their grant may do so in writing to the University of Deusto Grants Service.

In compliance with the University Student Charter, the grant holder's right to ensure that their personal data are not used for purposes other than those regulated by the Personal Data Protection Act and its implementing regulations is recognised.

8.2. Grant holders' obligations

● Accept and comply with the obligations set out in the Grants Call.
● Inform the Grants Service of any changes in the personal, contact, financial or academic data provided in their grant application; in particular, any changes in the financial situation declared at the time of the grant application that would result in exceeding the limits of

income and financial resources required in this call; withdrawal from the programme of study or academic performance lower than that required in article 3 of this call, when this is due for reasons beyond their control. The relevant supporting documentation must be provided.
● Submit a statement on the existence of an employment relationship with the University of Deusto or the awarding of any other public or private grants.

Article 9.- Permanence in the Programme.

9.1.- The grant will be valid for the full academic year for which it was awarded and is subject to the conditions required for its granting and justified it being awarded.
9.2.- At the end of the academic year for which the grant was awarded, the student will leave the Programme.
9.3.- The awarded grants will not be subject to automatic renewal as they are granted on an annual basis, and their renewal must be requested by submitting the relevant form. However, grant recipients will be guaranteed the grant for the whole duration of their studies as long as they achieve a minimum average grade of "*Notable*" and maintain the economic conditions at the time the grant was awarded.

Article 10.- Termination of the FVA-DBS Grant.

10.1.- Non-compliance with the academic and economic requirements necessary to be a grant holder or with the obligations associated with the grant, whether originally or as a result of the grant being awarded, will lead to the termination of the right to benefit from the grant and to the reimbursement of the benefits unduly obtained.
10.2.- If it is found that the information provided by the student in his/her grant application is inaccurate, incomplete or untrue, and/or the submitted documentation has been altered, this will result in the retroactive and irreversible termination of the grant holder's status. This will involve automatically terminating the right to receive the grant and the total amount of the benefits obtained inappropriately and disqualifying the student from submitting new applications to the FVA-DBS Grants Programme.
10.3.- In the event that a student is no longer enrolled in the programme for which he/she was awarded the grant, either due to cancellation of enrolment or cancellation of the programme, the grant will be automatically withdrawn and all the rights associated with the grant will be lost.

Article 11.- FVA-DBS Grants Committee

11.1.- A FVA-DBS Grants Committee will be set up to manage the FVA-DBS Grants Programme for undergraduate degree programmes. It will be chaired by the Dean of Deusto Business School and will be made up of the people designated by him in his capacity as Chairperson. In all cases, the Committee will include representatives of the *Fundación Vizcaína Aguirre*, who must agree with the Committee's decisions.

11.2.- The duties of the FVA-DBS Grants Committee are as follows:

● Issue the FVA-DBS Deusto Call for Grants for undergraduate programmes each academic year.

● Decide favourably or unfavourably on applications submitted under this call for undergraduate studies.

● Decide on cases of non-compliance with the obligations established in this procedure, both for the submission of applications and the subsequent award of grants, and take a decision accordingly.

● Draw up statistical data on the Programme each academic year and assess its monitoring, submitting the results to the authorities of the University and the *Fundación Vizcaína Aguirre*.

● Evaluate the implementation of this procedure and propose actions to improve it.

● The FVA-DBS Grants Committee will adopt its resolutions by majority vote, with the Chairperson having the casting vote.

Article 12.- Programme Procedure.

The University's Grants Service will be responsible for all the tasks related to the processing of applications, and will also deal with queries and submit proposals for improvement to the Committee. Furthermore, it will file and safeguard the applications submitted during the period laid down in the Data Protection Act.

It will also be in charge of issuing the student accreditations requested by students during the period in which it will be responsible for safeguarding the submitted grant applications.

Article 13. Supporting documents

Applications must be submitted in accordance with Article 4 of this call for applications. For applications to be processed, the following supporting documents must be provided:

13.1 Academic documentation

● A copy of the academic transcript of first year baccalaureate studies.

13.2 Financial documentation

● A full photocopy of the income tax return for the immediately previous year for all eligible members of the household/family unit.

● If any of the household or family members are not obliged to file a personal income tax return, a certificate from the tax authorities showing the income for that year will be required.

● Certificate of all income earned in the immediately previous year in the household/family unit resulting from unemployment, pensions, promotion funds, etc. and which are not included in the personal income tax return.

13.2. 1. In the event of separation, divorce or dissolution of partnership:

● Copy of the settlement agreement

● Proof of the updated amount of the pension received or, failing this, documentation that it has not been received during the year, or a copy of the complaint for non-payment of the periodical payments.

● A copy of the income tax return for the immediately previous year of the non-custodial parent, or a certificate from the tax authorities showing the income for that year.
● In these cases, the provisions of the Basque Government's general call for grants will be applied with regard to the household size and income to be taken into account. In any case, the personal details and income declaration of the non-custodial parent must be included in the grant application.

13.3. Personal documentation
● A certificate of local registration or proof being legally resident, including a list of all the persons currently living in the household, as of 1 January 2026.
● Letters of reference from the Director and/or the tutor of the centre where the student is pursuing his/her baccalaureate studies.
● A personal motivation letter stating the reasons for applying for the FVA-DBS grant as well as the reasons why the applicant considers him/herself a suitable candidate for the grant.

13.4. Foreign students whose usual place of residence is not in Spain.
● Students who are not resident in Spain must provide the equivalent documentation in their country of residence.

13.5. Personal interview

All applicants must attend a personal interview with the FVA DBS Grants Committee, which will be held either in person or online, to verify the leadership profile of the grant candidate.

14. FINAL PROVISIONS

First final provision.
The FVA DBS Grants Committee, through the Grants Service, will ensure that the allocated funds are properly distributed. By applying for the FVA DBS Grant, the applicant authorises the University of Deusto Grants Service to use all available means to verify the truthfulness of the information provided by the student. The lack or omission of any information could lead to the cancellation of the grant awarded and the reimbursement of the aid received.

Second final provision.
The FVA DBS Grants Committee may exceptionally decide to award and renew grants that do not meet the residency or academic requirements based on applicants' special circumstances.

Third final provision. Data protection.
The University of Deusto, with Tax ID number R4868004E, acts as the data controller for the personal data requested in this process. The contact details of the data controller are as follows:
Postal Address: Avenida de las Universidades, 24 - 48007 Bilbao
Telephone No.: 94 413 94 30
Channel for submitting requests related to data processing rights: privacidad@deusto.es
Data Protection Officer: email: dpo@deusto.es

The purpose of processing personal data is to manage financial aid and grants, as well as, if applicable, to send information about the University's activities and services through physical and electronic means.

The legal basis for processing the data is the relationship established through the grant application and the regulation of its terms, as well as the legitimate interest for, if applicable, sending communications regarding the University's activities and services in accordance with Articles 6.1(b) and (f) of Regulation (EU) 2016/679, General Data Protection Regulation (GDPR).

Personal data will not be shared with third parties or organisations, except when required to comply with a legal obligation within the scope of this processing or with the entities involved in or promoting the grant, in accordance with Articles 6.1(b) and (c) in accordance with Regulation (EU) 2016/679, General Data Protection Regulation (GDPR).

No international data transfers will take place, except where the sponsoring or organising entity of the grant is based outside the European Economic Area, in accordance with the terms of the grant call.

Personal data will be retained for the duration of the application process and until it is archived. At that point, the data will be restricted in accordance with the retention periods required by applicable legislation and in relation to responsibilities arising from the management and processing of personal data. All data will be treated confidentially and protected through technical and organisational security measures.

The data subject has the right to confirm whether the University of Deusto is processing their personal data, to access them, to request the correction of any inaccuracies, or, where applicable, to request their deletion if, among other reasons, the data are no longer necessary for the purposes for which they were collected. They also have the right to request the restriction of processing or to object to it. These rights can be exercised by sending an email to privacidad@deusto.es or by postal mail, as indicated in the "Rights Protection" section of the privacy portal available at www.deusto.es. Furthermore, a complaint can be lodged with the competent Data Protection Authority, especially if the individual has not obtained satisfaction in the exercise of their rights.

The applicant is responsible for providing accurate data, and any omission or falsification of information may result in the cancellation of the grant. Regarding data provided about family members or third parties, necessary to verify compliance with the required conditions, the applicant must obtain the prior consent of these individuals and inform them of the purpose for which their data are being disclosed, in accordance with the information outlined in the previous sections. The University of Deusto is exempt from the obligation to inform third parties under Article 14.5 of Regulation (EU) 2016/679, GDPR; this responsibility rests solely with the grant applicant.

Fourth final provision. Entry into force.

The call for applications for FVA-UD grants will come into force on the day following its publication on the website www.becas.deusto.es.

Fifth final provision. Generic references.
All references to positions, jobs or people referred to in this order should be understood to apply both to men and women without distinction.