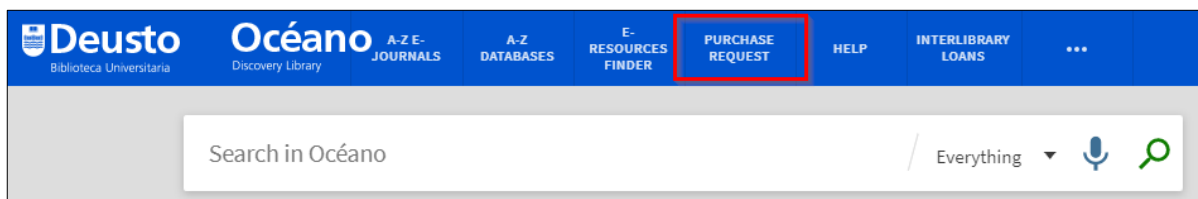


INSTRUCTIONS TO PLACE A PURCHASE REQUEST

1. Access Océano: <http://oceano.deusto.es>
2. On the menu at the top of the page, click on “Sign in”:



3. Next, we'll enter our @deusto username and password
4. Once logged in, click on “Purchase request”



5. Fill the form with the bibliographic data for the work we wish to request
6. Click on “Request” to send the form